



BGS and BSSS Winter Meeting 2019

Improving grassland performance: managing soil structure and organic matter

March 19th 2019

Arden Hotel & Leisure Club, Coventry Road, Bickenhill, Solihull

Guidelines for paper preparation – poster authors

Poster authors should send a short paper of **maximum 2 sides A4**, to bgsoffice@britishgrassland.com by **Monday March 4th**. This is to give us time to review the papers and prepare the proceedings prior to the meeting. Please follow the guidelines below:

Format: Microsoft Word document

Length: Not more than two sides, A4

Margins set to: Top, 2 cm; Bottom, 4 cm; Left, 2 cm; Right, 2 cm; Gutter, 1 cm.

Font: All text in Times New Roman 10 point font, 1.5 line spacing.

Title: Uppercase bold, centred

Author list: Uppercase, centred, full stops (no spaces) between author initials, initials before surname, lowercase 'and' before last author. If more than one affiliation, use numbers to designate affiliations

Affiliations: Full mailing address of affiliation (numbered, if more than one), centred, in italics.

Main paper sections:

Section headings to be in uppercase bold, with one blank line following the previous section.

INTRODUCTION

MATERIALS AND METHODS

RESULTS

DISCUSSION (or RESULTS AND DISCUSSION)

CONCLUSIONS

ACKNOWLEDGEMENTS (if any)

REFERENCES (if any)

Tables and figures: Within available space only. 'Table x' and 'Figure x' to be in bold text, with the remaining caption text be in lowercase plain text.

Reference list: This should follow Grass and Forage Science conventions, i.e. in alphabetical order of first author, names in order of 'Surname, A.B.', with lowercase 'and' before last author. Publication year following author list in parenthesis. Title and journal name in full, journal in italics. See a recent copy of Grass and Forage Science. E.g. "Smith, A.B., Evans, W.X. and Jones, D.C. (2006) Feeding sheep. Grass and Forage Science, 75, 123-456."